

Livv N Learn Music Studio Policies | 2026-2027

General Mission Statement

Miss Olivia endeavors to help each student develop the music inside them by giving them the principles, practice habits, and performance skills they need to succeed as musicians.

General Grading System

Grades are for the purpose of tracking progress and encouraging good studentship.

10% | Punctuality: The student attends lessons consistently and on time

10% | Preparedness: The students brings materials and a mindset to learn

40% | Practice: The student shows diligent effort with assignments at home

20% | Progress: The student generally applies himself and shows improvement over time

20% | Performances: The student participates in required recitals and evaluations

A numerical grade will be given at the mid-term and end of the semester.

Fee Schedule

Lessons are weekly, and prepaid monthly.

- Lesson fees:
 - 30 minutes: \$40-\$50 each
 - 45 minutes: \$55-\$75 each
 - 60 minutes: \$70-\$90 each

Other semesterly fees:

- Non-refundable Enrollment Fee | \$25 for new students, \$15 for re-enrolling
- Non-refundable Performance Fee | one regular lesson price
- Audition fees: TBD per semester (See Performances & Auditions section)

Other fees as needed:

- Any costs for learning materials
- \$50 per al a carte lesson (30 minutes)
- \$25 and up hourly rate for other services (accompanying, recording, etc.)

Discounts

Family Discount: 10% two students; 20% off 3+ students

Homeschool Discount: 10% off 45 & 60 minute lessons during daytime hours (school year only)

***Please inquire if you and your student would like to be interviewed for a financial scholarship.*

Payments

Invoices come out via email on the first of every month and can be paid via your choice of payment method. Auto-pay is required. Invoices not paid by the tenth day of the month incur an automatic 20% late fee.

Late Attendance

If a family is late to their lesson time, they will not receive their full hour, only what is left of that hour. If the student is later than 15 minutes past his starting time, the lesson is canceled as a no-show. No-shows do not receive a make-up lesson or a refund.

How To Cancel

To cancel a lesson, give prior notice of at least 24 hours either to Miss Olivia directly, or cancel your lesson via the student portal. A make-up lesson will be credited to you. Only one make-up credit can be accrued per month. Make-up credits expire at the end of each semester.

A few, specific make-up days are scheduled during each semester, or parents can book their student for any open lesson slot available on the calendar in the student portal. Students may attend in-person or virtually. No make-up credit or refund is available for lessons canceled less than 24 hours notice, even for sickness, weather, emergencies, etc.

Holding, Discontinuation, & Refund

To skip a month but still have your student's lesson slot be held on the schedule, 50% of the monthly payment must be paid (no make-up credits, non-refundable).

Advanced notice of at least two lessons prior is required before discontinuing lessons (or a charge for two lessons more will be given). Beyond the two lesson fees, the remainder of the monthly fee will be refunded.

Snow & Sick Days

If your school district cancels for a snow day, it's a snow day for lessons, too, and all lessons will be given virtually.

If a student is sick, a virtual lesson will be offered if he is able. Virtual lessons may also be offered when the teacher is sick, or she may ask to move the lesson to a make-up time.

Please note: A sick student (or family member) will not be permitted to attend an in-person lesson.

Holidays

No lessons will be held on the following holidays:

- Easter Break (Friday to Monday) -Memorial Day
- Labor Day -Thanksgiving Break (Nov. 25-29, 2026)
- Christmas Break (Dec. 22, 2026 – Jan. 3, 2027)

Performances & Auditions

**Concert and recital participation is generally required. Evaluation auditions are expected at least yearly, after the student's first semester enrolled. Refer to the calendar for event dates.*

Performance Fee: Same price as one regular lesson fee (non-refundable; due at beginning of semester)

Audition Fees: One regular lesson fee + total audition fee (50% due at beginning of semester; remainder due by registration date)

Performances & Auditions (*cont.*)

Piano Audition Programs:

- National Federation of Music Teachers - evaluations in February/March, \$25-\$40
- National Guild of Piano Teachers - auditions in May, \$40-\$60
- NMTA - anytime, \$25

String Audition Programs:

- National Federation of Music Teachers - evaluations in February/March, \$25-\$40
- American String Teachers Association - video exams in June/October, \$50-\$100
- NMTA - anytime, \$25

Behavior Guidelines

General respect of the teacher, other families, all instruments, and all property and buildings is expected of all persons involved with lessons. Disrespectful, destructive and otherwise negative behavior will not be tolerated.

A parent (or an adult guardian) is required to attend lessons with their child. (Exception: Students over age 16 who are able to drive to the lesson.) It is necessary for parents to participate in their student's lessons, especially the first several weeks, so that they can provide good support at home. Other family members are welcome to attend the lesson, but should be able to sit or occupy themselves quietly so as not to interrupt. The parent should be able to remain focused mostly on the child taking the lesson.

Media Collection & Usage Policy

Please be advised that as a student of Miss Olivia, your child may appear in photos or recordings on her social media and websites. General privacy will be respected; child-specific photos/videos will be used only with parental permission. If you have questions or concerns regarding online media use, please contact.

Edits to This Document

Parents will be provided a digital copy of the updates to this document. The most current copy will also always be available on the student portal under Online Resources. A signature on the most current policies document is not required to be held to current policies.

Refusal of Services

Miss Olivia reserves the right to refuse instruction to any student or family based on her individual judgment. Specific reasons for refusal will be explained to the parent(s) verbally and/or in writing before discontinuing.

Teacher Contact Platforms

Olivia De La Fuente

Text/Whatsapp: (740) 877-8272

Email: livvnlearn.ms@gmail.com

Web: www.livvnlearnmusicstudio.com

FB: Livv N Learn Music Studio

IG: @lnlmusic_studio

Emails and texts can be sent to Miss Olivia at any time, but response time will vary. She may not respond to any communications between 8:00pm and 10:00am, and possibly not at all on weekends. Thank you for allowing her to balance life and teaching.

Parent/Guardian Signature

Please sign and date this document below. A copy of this document and your signature will be provided to you. (If both parents will be involved with lessons, both parents will be requested to sign a copy of this document.)

By signing below, I, the parent/guardian, state that I have read and understand the information contained in the Lessons Information and Policies 2026 document, and I accept its conditions, policies, and terms.

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____

Student name(s): _____

Date: ____/____/____

Lesson location and scheduled time: _____

☐ Your Lesson fee: _____

☐ Your Rental fee: _____

☐ Any Discounts: _____

Your fee is locked until: _____

Person responsible for fee payment: _____